

January 2021

Dear Parents,

It is the time of year when we begin to register for the upcoming school year. UCP is excited to offer children a variety of programs for the 2021-2022 school year. As a courtesy to our existing UCP families, we offer current students their first program choice before opening enrollment.

Please read the information below carefully before making your decision. We recently restructured our programs to be more flexible and meet the needs of all of our families and students.

#### **PRESCHOOL PROGRAMS OFFERED**

##### **\*The Two-Year Old Program**

Two Days per week, 9:30-11:00 am. Children attend classes on Wednesday and Friday. During the second half of the year, class time is increased by 15 minutes per class. Cost \$170 per month.

##### **\*The Three Year Old Program**

OPTION 1: Two Days per week, 9-11:30 am. Children attend classes on Monday and Wednesday OR Tuesday and Thursday. Cost \$185 per month.

OPTION 2: Three Days per week, 9-11:30 am. Children attend classes on Monday, Wednesday OR Tuesday, Thursday AND attend enrichment on Friday. Cost \$245 per month.

##### **\*Pre-K Programs**

OPTION 1: Three days per week, 9-11:30 am. Children attend classes on Monday, Tuesday and Thursday. Cost \$245 per month.

OPTION 2: Five Days per week. Children attend classes Monday through Friday. Cost \$305 per month.

\*\*For an additional fee of \$45 per month (added on to the base monthly tuition rate for each class), families have the option of not participating in the classroom. If you are interested in this option, please contact us for more information.

**<PLEASE SEE NEXT PAGE FOR REGISTRATION INSTRUCTIONS AND FEES FOR EACH PROGRAM>**

## **TO REGISTER:**

In order to register, please carefully read, complete, sign, and keep a copy for your records of the **Enrollment Contract**. You may mail the forms to me or return them to your child's teacher. Return the contract to me, as well as the completed **Student Information Sheet** along with one **check** (payable to "United Church Preschool") for one of the amounts listed below. You may also submit your registration fees via **Venmo** @unitedchurchpreschool. Please include your child's name and the class/program that you are registering for in the notes section. You must still submit copies of paperwork to the registrar.

All registration fees include the following:

1. The non-refundable administration fee of \$35;
2. The insurance fee of \$100 (non-refundable after your child begins school); and
3. The non-refundable June 2022 tuition payment.

**\*2 YEAR OLD PROGRAM** 2 DAYS PER WEEK, the fee is **\$305** to register.

**\*3 YEAR OLD PROGRAM** 2 DAYS PER WEEK, the fee is **\$320** to register.

**\*3 YEAR OLD PROGRAM** 3 DAYS PER WEEK, the fee is **\$380** to register.

**\*PRE-K PROGRAM** 3 DAYS PER WEEK, the fee is **\$380** to register.

**\*PRE-K PROGRAM** 5 DAYS PER WEEK, the fee is **\$440** to register.

September 2021 tuition payment is due on the first day of school. All other tuition payments (October 2021 through May 2022) are due the first of the month.

**Please note that the Immunization Form is due at Parent Orientation in September 2021. Please DO NOT mail that to me at this time.**

My address is: Lisa Rubino, Registrar  
414 Sunrise Avenue  
Sayville, NY 11782

If we have not received the required forms and fees by FEBRUARY 26, 2021, we will assume that you have made other plans for your child, and all spots will become available to the public.

Thank you from the United Church Preschool family! Please feel free to contact me with any questions that you might have.

Sincerely,

Lisa Rubino, Registrar  
516.729.6260 (cell)  
rubinofam7@gmail.com