

# UNITED CHURCH PRESCHOOL ENROLLMENT CONTRACT

NAME OF CHILD \_\_\_\_\_

CHILD'S BIRTHDAY \_\_\_\_\_

PARENTS' NAMES \_\_\_\_\_

FULL ADDRESS \_\_\_\_\_

TELEPHONE (H) \_\_\_\_\_ (C) \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

Enrollment is hereby offered to the above-named child in the United Church Preschool. Please circle one program below.

PreK, 3 Days M/T/TH      PreK, 4 Days M/T/TH/F      PreK, 5 Days M-F

3 Year old, 2 Days M/W      3 Year old, 2 Days T/TH

3 Year old, 3 Days M/W/F      3 Year Old, 3 Days T/TH/F      2 Year Old, 2 Days W/F

For the school year beginning September 2020 and ending June 2021, subject to the following terms and conditions:

1. The undersigned parent/guardian agrees to pay the required registration fees, which are: (1) a non-refundable registration fee of \$35; (2) an insurance fee of \$100, due at the time of registration and non-refundable after the school year has commenced; and (3) prepaid tuition for the month of June, due at the time of registration and non-refundable after the contract has been executed. To be clear, once this contract is signed and handed in to the preschool, the June tuition is **NON-REFUNDABLE**. The undersigned parent/guardian also agrees to make nine monthly tuition payments, due on the 1<sup>st</sup> of each month, beginning September 1st and ending May 1st.
2. Failure to make payment in accordance with the schedule shall be grounds for the school to terminate this contract immediately.
3. In the event the above-named child is unable to attend United Church Preschool, the undersigned parent/guardian agrees to give the school at least thirty (30) days written notice prior to the child's withdrawal.
4. The school shall have the absolute right to terminate this contract, prior to the end of the school year, upon 10 days notice to the parent/guardian.
5. The undersigned parent/guardian agrees to become a participant in the academic program and physical maintenance (**including "Clean-Up Night"**) of the United Church Preschool. The participating adult will be required to provide a beverage and snack according to the participation schedule. The parent/guardian must appear on the scheduled day or arrange for an approved substitute.
6. In keeping with New York State Public law S2164, the above-named child must present a certificate of immunization, signed by the family physician prior to entering school.
7. Admission, continued attendance, and withdrawal of the child are subject to the above terms, school medical policy, and the By-Laws, rules and regulations of the United Church Preschool, including any such changes thereof as may be made by the governing body of such school.
8. United Church Preschool does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies and other school- administered programs.

\_\_\_\_\_ DATE \_\_\_\_\_

(Signed) Lisa Rubino, Registrar

**Please sign below to indicate acceptance of these terms and conditions.**

\_\_\_\_\_ DATE \_\_\_\_\_

(Signed) Parent/Guardian